

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

June 25, 2024

Call to order by Board President Meeting opened at 7:17 PM

Roll Call

Members Present: **ALL MEMBERS PRESENT**

Members Absent:

Also Present: **James Knipper, Jaclyn Morgese, Esq.**

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. • Acceptance of Minutes of June 11, 2024, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: **RM**

Seconded: **CT**

Action taken: **Approved, 5-0**

- Acceptance of Correspondence

- Scholarship Thank You letter from Amber Avila – Attachment 1.2
- Scholarship Thank You letter from Prince Patel – Attachment 1.3
- Scholarship Thank You letter from Graciela Rezabala – Attachment 1.4
- Arp Safe Return Plan Approval Notification – Attachment 1.5
- Department of Agriculture SFA to SFA Food Services Agreement Final Approval Notification – Attachment 1.6

Motion: **MV**

Seconded: **CT**

Action taken: **Approved, 5-0**

- Superintendent's Report

Motion: **MV**

Seconded: **CT**

Action taken: **Approved, 5-0**

- Public Comments - (Agenda Items Only) - **NONE**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: **MV**

Seconded: **EM**

Action taken: **Approved, 5-0**

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2024 for a total of \$722,333.31– Attachment 2.1
2. Motion to approve the Check Register for the month of June 2024 for \$1,381,834.74 - Attachment 2.2
3. Motion to approve the Payroll Check Register for June 11, 2024 for \$73,932.05, with gross pay wages of \$141,611.20 – Attachment 2.3
4. Motion to approve the Payroll Check Register for June 14, 2024 for \$121,561.54, with gross pay wages of \$204,501.95 – Attachment 2.4
5. Motion to approve check #1201 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$20,689.80 from the Milk & Lunch account for May 2024 Meals.
6. Motion to approve the Shared Services Agreement for Child Study Team Case Management of Out-of-District Students between the Moonachie Board of Education and the Wood-Ridge Board of Education – Attachment 2.6
7. Motion to accept the grant award of the Elementary and Secondary Education Act (ESEA) application for Fiscal Year 2025 upon subsequent approval of the FY 2024 ESEA application in the following amounts: - Attachment 2.7

Title I Part A	\$145,585
Title II Part A	\$17,929
Title III	\$3,385
Title III Immigrant	\$1,609
Title IV	\$10,270
Total Allocation	\$178,778

8. Motion to approve the Kid Clan Services Agreement for Bilingual and Monolingual Evaluations as needed for the 2024-2025 school year – Attachment 2.8

9. Motion to approve carpet cleaning proposal from Only the Best Carpet Cleaning LLC for the 2024-2025 school year– Attachment 2.9
 10. Motion to approve the quote from J&J Floors for the annual gym floor recoating - Attachment 2.10
 11. Motion to accept the Treasurer’s Report for month ending May 2024 – Attachment 2.11
 12. Motion to accept the Report of the Secretary to the Moonachie Board of Education for month ending May 2024 – Attachment 2.12
 13. Motion to approve budgetary line-item transfers for May 2024 – Attachment 2.13
- Policy Discussion: JK give update on process for putting policies on website and anticipated costs. Policies available on file in BOE office upon request.**
3. Policy

Motion: **MV** **BOE discussion and conclusion that expense should**
 Seconded: **CT** **not be incurred if the requests are infrequent.**
 Action taken: **On item 1 - Approved, 5-0; No action on Strauss Esmay**
 Discussion: Strauss Esmay online services

 1. Motion to approve the School Security Drill Statement of Assurance – Attachment 3.1
- Following motion, BOE opened floor for A-5 Hearing on Superintendent contract. No public comments made.**
4. Personnel

Motion: **EM**
 Seconded: **EM**
 Action taken: **Items 1, 4, 5, 6 and 8 - Approved, 5-0; Items 2,3,7- RM abstain**

 1. Motion to approve professional consulting fees and data coordinator services not to exceed \$6,000.00 for Jason Diaz for additional duties of data gathering and input as well as assisting with state reports for the 2024-2025 school year.
 2. Motion to approve the revised Superintendent Contract for James Knipper to include the payment of \$10,000.00 for the duties of Director of Special Services for the months of July and August – Attachment 4.2
 3. Motion to approve Mercedes Haines as Interim Supervisor of Special Services at a per diem rate of \$450.00, for a maximum of 145 days for the 2024-2025 school year.
 4. Motion to approve Natasha Dillon to serve as Administrative Intern under the mentorship of James Knipper, at no cost to the Board, for the term of July 1, 2024 – June 30, 2025.
 5. Motion to approve a Maternity Leave of Absence for Dana Genatt commencing on approximately July 8, 2024 through September 30, 2024 per Family Leave Act (FMLA) regulations without pay, to be supplemented by use of sick leave, vacation and personal leave time – Attachment 4.5
 6. Motion to approve the following School Aide for the 2024-2025 school year – Attachment 4.6

7. Motion to approve the Superintendent evaluation for the 2023-2024 school year.
- 8. Motion to rescind offer for K-5 Teacher for the 24-25 SY to Alexa Durant.**
5. Curriculum - **N/A**
 Motion:
 Seconded:
 Action taken:
6. Facilities
 Motion: **MV**
 Seconded: **CT**
 Action taken: **Approved, 5-0**
 Discussion: Trees - **No update, awaiting town**
 Discussion: Facade - **foundation is as it should be - seeking July bid for fall project**
1. Motion to approve the quote from Bergen Fence to replace/repair parking lot fence – Attachment 6.1
 2. Motion to approve the quote from Aeromark to replace the rooftop HVAC unit over Cafeteria Kitchen – Attachment 6.2
7. Old Business - **N/A**
 Motion:
 Seconded:
 Action taken:
8. New Business - **N/A**
 Motion:
 Seconded:
 Action taken:
9. Information Items
3. Average monthly attendance from 6/1/24 – 6/30/24 - Attachment 9.1
 4. Monthly report of attendance officer for the month ending June 2024 Attachment 9.2
 5. 2023-2024 School Year Attendance Report – Attachment 9.3
10. Discussion Items
11. Public Comments
12. Adjournment - **7:40 pm**
 Motion: **EM**
 Second: **MV**
 Action Taken: **Approved 5-0**