

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

June 11, 2024

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Edmond Monti

Matthew Vaccaro

Candace Tarabocchia

Members Absent: Radley Macalintal

Also Present: James Knipper, Superintendent/Principal

Laurel Spadavecchia, Business Administrator/Board Secretary

Dana Genatt, Director of Curriculum & Instruction

Jaclyn Morgese, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. Acceptance of Minutes of May 21, 2024, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion approved.

• Acceptance of Correspondence

1. Motion to accept the New Jersey Department of Education Statement of Assurance Submission Receipt – Attachment 1.2

Motion: Candace Tarabocchia

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion approved.

- Superintendent’s Report

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion approved.

Mr. Knipper announced the last day of school is Friday, June 14 and the 2023-2024 school year was very successful. The extended school year program begins on Monday, June 17.

- **Submission of HIB Cases – June 2024**

Investigations

Confirmed Cases

4

4

Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Candace Tarabocchia

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion approved.

Ms. Tarabocchia asked if the 4th, 5th and 6th awards had been eliminated to which Mr. Knipper stated that those awards are given out by the PTO and are still in place.

Mr. Matthew Vaccaro asked about the tuition increase to which both Mr. Knipper and Mrs. Spadavecchia explained how the two year look back from state aid application determines the tuition rates.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2024 for a total of \$1,381,834.74 –Attachment 2.1
2. Resolved to approve the Check Register for the month of May 2024 for \$367,097.02 - Attachment 2.2
3. Resolved to approve the use of State Contracted vendors for the 2024-2025 school year.
4. Resolved to approve the Payroll Check Register for May 31, 2024 for \$116,717.17 with gross pay wages of \$199,636.71 – Attachment 2.4
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2024 that no budgetary

- line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 2024 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
 7. Resolved to approve the School Food Authority to School Food Authority Contract for Vended Meals between the Moonachie Board of Education and the Carlstadt-East Rutherford Board of Education for the 2024-2025 school year – Attachment 2.7
 8. Resolved to approve the Robert L. Craig School 2024 Graduation Awards as follows:

First Honors	\$500.00	Prince Patel
Second Honors	\$300.00	Ambar Avila
Third Honors	\$200.00	Graciela Rezabala
Edward G. Tarragni Memorial Scholarship	\$100.00	Noah Yoon
Charles Pallas Most Improved in Mathematics Scholarship:		
\$250.00		Alexandra Silvera
Mae Pallas Most Improved in English Language Arts Scholarship:		
\$250.00		Kandrew Leavers
 9. Resolved to approve the list of anticipated contracts as pursuant to PL 2015, Chapter 47; the Moonachie Board of Education intends to renew, award, or permit to expire during the 2024-2025 school year the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. Et. Seq. NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq – Attachment 2.9
 10. Resolved to accept the donation of 200 calculators from the Robert L. Craig School PTO with a value of \$450.00
 11. Resolved to approve the Tuition Contract for Approved Private Schools For Students With Disabilities between the Moonachie Board of Education and ECLC of New Jersey for the 2024-2025 school year – Attachment 2.11
 12. Resolved to approve the Contracted Services Agreements with the South Bergen Jointure Commission for the 2023-2024 school year – Attachment 2.12
 13. Resolved to approve the Tuition Contract Agreements between the Moonachie Board of Education and the South Bergen Jointure Commission for Summer 2024 – Attachment 2.13
 14. Resolved to approve the Monarch Management Corporation Student Accident Coverage Proposal – Attachment 2.14

15. Resolved to approve the Delta Dental of New Jersey, Inc. Amendment to the Agreement Group No. 07691 – Attachment 2.15
16. Resolved to approve the Cintas Fire Protection Services Agreement – Attachment 2.16
17. Resolved to approve the Tuition Contract Agreement between the Moonachie Board of Education and the Wood-Ridge Board of Education for the 2023-2024 school year for \$1,407,510.00 calculated by \$15,639.00 per student for an estimated 90 students attending Wood-Ridge High School – Attachment 2.17
18. Resolved to approve Ritco Security Systems Annual Cleaning, Testing and Inspection of Fire Alarm System – Attachment 2.18
19. Resolved to approve the Renaissance Star Testing Subscription Renewal for the 2023-2024 school year – Attachment 2.19
20. Resolved to approve the White Rock Cybersecurity renewal for the 2023-2024 school year – Attachment 2.20
21. Resolved to approve the Strauss Esmay Associates, LLP Policy Alert and Support System renewal for the 2024-2025 school year – Attachment 2.21
22. Resolved to approve Educational Data Services, Inc. License and Maintenance for co-op school supply purchasing service for the 2024-2025 school year at \$362.50 quarterly payments – Attachment 2.22
23. Resolved to approve the Certification of Implementation of Corrective Action Plan certifying that all corrective actions listed on the district's Corrective Action Plan for the fiscal year ending 2022-2023 have been fully implemented – Attachment 2.23
24. Resolved to approve the Systems 3000 Accounting, Personnel and Payroll software modules 3 Years Software License Agreement for years 7/01/2024 – 6/30/2027 – Attachment 2.24
25. Resolved to authorize the submission of the Individuals with Disabilities Education Act (IDEA) application and accept the grant award of these funds for the 2024-2025 school year.
26. Resolved to authorize the submission of the Elementary and Secondary Education Act (ESEA) grant application for period July 1, 2024-September 30, 2025 and accept the grant award of these funds in the amount of \$178,778 for the 2024-2025 school year.
27. Resolved to approve the Shared Services Agreement for a Spanish Language Teacher between the Moonachie Board of Education and the North Arlington Board of Education for the 2024-2025 school year – Attachment 2.27
28. Resolved to approve for transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excel current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that an amount not to exceed the maximum amount of the District's Long Range Facility Plan is available for such purpose of transfer;

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moonachie Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

29.Resolved to approve the submission of the 2023-2024 Tuition Reimbursement for State-Responsible Homeless Children.

3. Policy

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 4 Ayes. 1 Absent. Motion approved.

1. Resolved to approve the School Bus Emergency Evacuation Drill report (in accordance with N.J.A.C. 6A:27-11.2) as follows: On June 4, 2024 at 7:40-7:50 a.m. and 8:30 a.m. all bus students participated in a bus emergency evacuation drill. The drill took place in front of the school and included Bus IN308A & IN308B (Leckie) RLC 1 and RLC 2 and Bus IN241 (Mayor Transportation) RLC3. James Knipper, Michael Lia, and Officer Mildon supervised the drill – Attachment 3.1

4. Personnel

Motion: Candace Tarabocchia

Seconded: Matthew Vaccaro

Tabled: 4.15

Action taken: 4 Ayes. 1 Absent. Motion approved.

1. Resolved to approve the Superintendent/Principal to emergent hire for personnel hired between June 7, 2024 – August 31, 2025 for school year 2024-2025.
2. Resolved to approve a salary increase of 3.2% for all non-affiliated Moonachie Education Association staff members for the 2024-2025 school year.
3. Resolved to reappoint the following Full-Time Secretarial Staff for the 2024-2025 school year – Attachment 4.3
4. Resolved to reappoint the following Full-Time Business Office Administrative Staff for the 2024-2025 school year – Attachment 4.4
5. Resolved to reappoint the following Part-Time Business Office Administrative Staff for the 2024-2025 school year – Attachment 4.5
6. Resolved to reappoint the following Custodians for the 2024-2025 school year – Attachment 4.6
7. Resolved to reappoint the following Classroom Aides for the 2024-2025 school year – Attachment 4.7
8. Resolved to reappoint the following School Aides for the 2024-2025 school year – Attachment 4.8
9. Resolved to reappoint the following Pre-School Classroom Aides for the 2024-2025 school year – Attachment 4.9
10. Resolved to approve the following list of Substitute Teachers for the 2024-2025 school year at a per diem rate of \$115.00 – Attachment 4.10
11. Resolved to reappoint Lucrezia Maurin as Attendance Officer/ Food Service Director/Facilities Administrative Assistant for the 2024-2025 school year – Attachment 4.11
12. Resolved to approve the Car Allowance Agreement between the Moonachie Board of Education and Lucrezia Maurin, courier for the Robert L. Craig School for the 2024-2025 school year. Attachment 4.12
13. Resolved to reappoint Ernest Turner as Treasurer of School Monies for the 2024-2025 school year at the annual fee of \$6500.00.
14. Resolved to approve Richard Diaz as Custodian at an annual salary of \$44,000 for the remainder of the 2023-2024 school year and the 2024-2025 school year, pending outcome of the Criminal History Background Screening.
15. Tabled: Motion to approve the Superintendent evaluation for the 2023-2024 school year.
16. Resolved to approve travel to the New Jersey School Board Association Workshop in Atlantic City from October 21-24, 2024 for a group rate of \$2,100.00 for the following:

James Knipper	David Vaccaro	Edmond Monti
Matthew Vaccaro	Candace Tarabocchia	Radley Macalintal
Laurel Spadavecchia		

17. Resolved to approve the resignation of Jenna Millar as Special Education Teacher effective June 30, 2024 - Attachment 4.17
18. Resolved to approve Laurel Lahullier at step MA/9 effective September 1, 2024, salary of \$72,332.00 for the 2024-2025 school year, pending outcome of the Criminal History Background Screening.
19. Resolved to approve Melanie Vocaturo for summer clerical help at an hourly rate \$22.48 not to exceed \$1400.00.
20. Resolved to approve Yahnique Dawson for summer evaluations and IEP reviews at the rate of \$51.01/MEA contractual agreement not to exceed 15 hours.
21. Resolved to approve Sidebar Agreement that adds the job titles “School Psychologist” and “School Social Worker” to the Recognition clause of the Collective Bargaining Agreement - Attachment 4.21

5. Curriculum

Motion: Candace Tarabocchia
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion approved.

1. Resolved to approve the submission of the NJ Department of Education Bilingual Waiver Process Data Submission for the 2024-2025 school year – Attachment 5.1
2. Resolved to approve the submission of the 2024-2027 LIEP Three Year Plan.
3. Resolved to approve the Revised School Calendar for 2023-2024 – Attachment 5.3
4. Resolved to approve the submission of the American Rescue Plan ESSER Safe Return Plan.
5. Resolved to approve the following workshop:

CPR Recertification Course ~ Donna Gallo	June 6, 2024	\$65.00
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6. Facilities

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 4 Ayes. 1 Absent. Motion approved.

Discussion of sliding gate repair by preschool parking lot: Mr. Knipper stated that we have obtained 2 quotes for the repair of the parking lot gate and asked the Board if they would like to wait for a third quote. The Board responded that they would like to see one more quote before approving the project.

Discussion of gym floor refinishing: Mr. Knipper informed the Board that the vendor who refinishes the gym floor has suggested to have a deep finishing applied as it has been over ten years since it was last done. The cost for the

deep finishing is approximately \$20,000. The vendor suggested we could also wait a year and have it done next summer. The Board agreed to wait until next summer to perform it.

1. Resolved to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 9 Multiply Disabled Program – K-2nd for the 2024-2025 school year for submission to the Executive County Superintendent – Attachment 6.1
2. Resolved to apply for approval of Toilet Room Facilities for Early Intervention, Pre-Kindergarten, and Kindergarten Classroom – Room 11 Multiply Disabled Program – K-2nd for the 2024-2025 school year for submission to the Executive County Superintendent – Attachment 6.2
3. Resolved to apply for approval for Renewal of Temporary Instructional Space for the stage area of the gym to be used for instrumental music for the 2024-2025 school year for submission to the Executive County Superintendent – Attachment 6.3
4. Resolved to apply for Renewal of Temporary Instructional Space for the room of the cafeteria to be used for music for the 2024-2025 school year for submission to the Executive County Superintendent – Attachment 6.4
5. Resolved to approve the Karl Environmental Group Right to Know Services for the 2023-2024, Proposal P24-0615 – Attachment 6.5
6. Resolved to approve the Proposal for Comprehensive Lead in Drinking Water Services per N.J.A.C. 6A:26 Karl Environmental Group Proposal No. P-24-0638 – Attachment 6.6
7. Old Business None.
Motion:
Seconded:
Action taken:
8. New Business None.
Motion:
Seconded:
Action taken:
9. Information Items None.
 1. Average monthly attendance from 5/1/24 – 5/31/24 - Attachment 9.1
 2. Monthly report of attendance officer for the month ending May 2024 Attachment 9.2
10. Discussion Items
Mr. David Vaccaro announced that Graduation will be tomorrow at 6:00 pm and that all Board members are welcome to attend.

11. Public Comments None.

Open: 6:50 p.m.

Closed: 6:51 p.m.

12. Adjournment at 6:52 p.m.

Motion: Edmond Monti

Second: Matthew Vaccaro

Action Taken: 4 Ayes. 1 Absent. Motion approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia