

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

April 22, 2025

Call to order by Board President

Meeting opened at _____

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of March 11, 2025, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

Motion:

Seconded:

Action taken:

1. New Jersey Department of Education SEMI Waiver Request Approval letter for 2025-2026– Attachment 1.2
2. New Jersey Department of Education Preschool Program Plan Approval letter for 2025-2026– Attachment 1.3
3. New Jersey Department of Agriculture 2025 Summer Food Service Program approval letter – Attachment 1.4

- Superintendent's Report –

Motion:

Seconded:

Action taken:

- **Teacher of the Year 2024-2025**
- **Team Member of the Year 2024-2025**

Taylor Trause
William Mildon

- **Students of the Month**

<u>April</u>	<u>Grade</u>
Ethan and Eileen Montero	MS Social Studies
Nicole Haddad	MS ELA
Evan Farley	MS Math
Joanna Romero	Physical Education
Anna Souza Ferreira	ESL
Najhely Sibri	5 th Grade
Fayza Sarama	4 th Grade
Bianca Tarabocchia-Ocello	3 rd Grade
Kevin Chimbay	2 nd Grade
Monroe Minervini	1 st Grade
Ashira Sanyal-Evans	Kindergarten
Benjamin Genatt	Pre-Kindergarten

- **Submission of HIB Cases – April 2025**

<u>Investigations</u>	<u>Confirmed Cases</u>
1	0

- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion:

Seconded:

Action taken:

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, for work done and performed for April 2025 for a total of \$1,053,219.66 – Attachment 2.1
2. Motion to approve the Payroll Check Register for March 14, 2025 for \$117,239.24 with gross wages of \$202,685.47 – Attachment 2.2
3. Motion to approve the Payroll Check Register for March 31, 2025 for \$116,912.65 with gross wages of \$202,191.54 – Attachment 2.3
4. Motion to approve the Payroll Check Register for April 11, 2025 for \$120,258.45 with gross wages of \$207,368.33 – Attachment 2.4

5. Motion to approve the Check Register Part 1 for the month of February 2025 for \$696,782.32 - Attachment 2.5
6. Motion to approve the Check Register Part 2 for the month of February 2025 for \$40,897.46 - Attachment 2.6
7. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for April 2025 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
8. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of April 2025 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
9. Motion to approve the Treasurer's Report for month ending February 2025 – Attachment 2.9
10. Motion to approve the Report of Secretary to the Moonachie Board of Education for the month ending March 2024 – Attachment 2.10
11. Motion to approve the Monthly Transfer Report for February 2025 – Attachment 2.11
12. Motion to approve check #1214 from the Milk & Lunch account for \$17,578.26 for February 2025 meals.
13. Motion to approve check #1215 from the Milk & Lunch account for \$20,446.59 for March 2025 meals.
14. Motion to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission Board of Education for the 2024-2025 school year, effective April 2, 2025 - Attachment 2.14
15. Motion to approve the financial donation in the amount of \$3202.95 as well as the school store donations as listed, from the Phi Sigma Sigma Philanthropy Week organization to support the Robert L. Craig School – Attachment 2.15
16. Motion to approve a Moonachie Board of Education \$1,000.00 Scholarship for a Moonachie student with the highest average graduating Wood Ridge High School in June, 2025. A ceremony will take place to award the recipient on June 10, 2025. The Board will be notified of the recipient when the award winner is determined.
17. Motion to approve the transportation contract between the Moonachie Board of Education and South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the school year 2025-2026. The services to be provided include, but are not limited to, The Coordinated Transportation for non-public, out of district special education, vocational and summer programs. Be it further resolved, that the Moonachie Board of Education agrees to abide by the Transportation Services Agreement

as published by the South Bergen Jointure Commission and attached to this resolution – Attachment 2.17

18. Motion to approve the Realtime Student Management Database renewal quote for the 2025-2026 school year – Attachment 2.18
19. Motion to set tuition and Related Services for the 2025-2026 school year as follows:

Regular Education Student Tuition

PreK/K	\$20,030
Grades 1-5	\$17,512
Grades 6-8	\$17,817

Special Education Student Tuition

Full Day – Pre-K Dis.	\$15,234
LLD	\$32,160
Multiple Disability	\$58,357
Related Services	\$80.00 /session

3. Policy

Motion:

Seconded:

Action taken:

1. Motion to appoint Dana Genatt as the Affirmative Action Officer and Team Member Brian DeSantis to conduct a Needs Assessment and develop a Comprehensive Equity Plan.

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to reappoint tenured professional staff for the 2025-2026 school year – Attachment 4.1
2. Motion to approve the staff assignments for the Extended School Year Program – Attachment 4.2
3. Motion to approve Lisa Schwarz as Teacher at MA/12 for the 2025-2026 school year, current year 2024-2025 salary of \$82,185 will be determined upon the ratification of the Moonachie Education Association Collective Bargaining Agreement, pending outcome of the Criminal History Background Screening.
4. Motion to accept the resignation of Danielle DeStefano as Teacher, effective March 17, 202 – Attachment 4.4
5. Motion to approve Giuseppina Altilio as School Nurse at BA+15/16 at an annual salary of \$95,105.00 prorated for the remainder of the 2024-2025

- school year, with Sidebar Agreement, pending outcome of the Criminal History Background Screening – Attachment 4.5
6. Motion to approve Giuseppina Altilio as School Nurse at BA+15/16 for the 2025-2026 school year. Salary will be determined upon the ratification of the Moonachie Education Association Collective Bargaining Agreement, current year 2024-2025 salary is \$95,105.00.
 7. Motion to approve Matthew Paddock as Substitute Teacher for the remainder of the 2024-2025 school year pending outcome of the Criminal History Background Screening.
 8. Motion to approve a Maternity Leave of Absence for Gabriela Vega-Minda commencing on September 1, 2025 through January 2, 2026 per Family Leave Act (FMLA) regulations without pay, to be supplemented by use of sick leave – Attachment 4.8
 9. Motion to approve a Maternity Leave of Absence for Caitlin Henrickson commencing approximately May 2, 2025 per Family Leave Act (FMLA) regulations without pay, to be supplemented by use of sick leave – Attachment 4.9
 10. Motion to approve Melanie Vocaturo as Administrative Assistant for an annual salary of \$42,000.00 for the 2025-2026 school year.
 11. Motion to approve Liliana Bravo as Preschool Full-Time Aide at an annual salary of \$20,000.00 for the 2025-2026 school year.
 12. Motion to approve Natasha Dillon as the 504 Coordinator, effective July 1, 2025.
 13. Motion to approve Alessia Pansini as Substitute Teacher for the remainder of the 2024-2025 school year pending outcome of the Criminal History Background Screening.

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the revised 2024-2025 Moonachie Public School Calendar – Attachment 5.1
2. Motion to include Donna Gallo as nurse for the 2nd Grade field trip to Doyle's Farm.
3. Motion to approve the Moonachie School District Performance Report – Attachment 5.3
4. Motion to approve the following workshops, field trips and facility requests:

Destination	Date	Cost
Interaction Between Mental Health and Social Media, Kenilworth, NJ ~ Yahnique Dawson	April 9, 2025	No cost
Metropolitan Medical Corporation First Aid/CPR Training	April 29, 2025	Not to exceed \$600

- Allison Maccarrone, Lauren Barnaba, Lori Schmatz, Amanda Mulvaney, Liliana Bravo, Alexandra Acosta, Ariana Acosta, Jaime Migliorino, Teresa Meyers,		
Bergen County Van Saun Park & Zoo – 1st Grade ~ Anne Marie Frascella, Jessica Sansone, Gabriela Ocasio, Brooke Boswell, Donna Gallo	May 16, 2025	Tickets: \$118 Bus: \$600
Sterling Hill Mining Museum -5 th Grade Field Trip ~Brian DeSantis, Gabriela Vega, Joan Boniello, Concetta Accetta	June 6, 2025	Tickets: \$202 Bus: TBD
Wood-Ridge High School Spring Concert ~Wood-Ridge High School	April 25, 2025 1:15 – 2:00pm	N/A
Curriculum Expo ~MEA	May 29, 2025 6:30 – 8:00pm	N/A
Youth & Government – Borough Hall ~Greg Keelen	April 24, 2025 10:30AM	N/A

6. Facilities

Motion:

Seconded:

Action taken:

1. Motion to accept the Department of Health Services Sanitary Inspection Report – Attachment 6.1
2. Motion to approve the 2024-2025 Statement of Assurance (SOA) for c – Attachment 6.2
3. Motion to approve the NJ Office of Homeland Security and Preparedness and NJ Department of Education Site Assessment Report for the 2024-2025 School Year – Attachment 6.3
4. Motion to accept the Cintas Fire Protection Annual Water-Based Fire Protection Systems Inspection Report – Attachment 6.4

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average Monthly Attendance from 3/1/25 – 3/31/25 – Attachment 9.1
2. Monthly Report of Attendance officer for the month of March 2025 – Attachment 9.2

10. Discussion Items
11. Public Comments
12. Adjournment