

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School
Cafeteria Meeting
October 15, 2024

Call to order by Board President Meeting opened at _____

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- **Acceptance of Minutes of September 17, 2024**, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- **Acceptance of Correspondence**

1. NJ Department of Education IDEA Final Expenditure Report approval letter – Attachment 1.2

2. NJ Department of Education ESEA Final Expenditure Reports for Title I, Title II, Title III Immigrant, and Title IV approval letters – Attachment 1.3

3. State of New Jersey Department of Community Affairs Bureau of Fire Code Enforcement Certificate of Registration – Attachment 1.4

Motion:

Seconded:

Action taken:

- **Superintendent's Report**

Motion:

Seconded:

Action taken:

- Submission of HIB Cases – September 2024

| | |
|------------------------------|-------------------------------|
| <u>Investigations</u> | <u>Confirmed Cases</u> |
| 0 | 0 |

- Submission of HIB Cases – October 2024

| | |
|------------------------------|-------------------------------|
| <u>Investigations</u> | <u>Confirmed Cases</u> |
| 0 | 0 |

- **Students of the Month**

| <u>October</u> | <u>Grade</u> |
|-----------------------|------------------------------|
| Ariella Syed | Pre-K |
| Aarush Shah | Kindergarten |
| Giuliana Tripodi | 1 |
| Nina Meza Mangual | 2 |
| Emmanuel Castano | 3 |
| Vir Patel | 4 |
| William Yoon | 5 |
| Olivia Dengelegi | Middle School Math |
| Brian Alfaro | Middle School ELA |
| Jessica Chimbay | Middle School Social Studies |

ESL Graduation

| | |
|-----------------------|---|
| Sara Cedeno | 1 |
| Danett Calixto Quispe | 3 |
| Alana Ramos | 5 |

- PRESENTATION – State Assessment Performance Data by Dana Genatt

- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. **Finance**

Motion:

Seconded:

Action taken:

1. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for October 2024 for a total of \$435,077.88–Attachment 2.1

2. Motion to approve the Check Register for the month of August 2024 and Unposted Checks for a total of \$265,134.14 –Attachment 2.2
3. Motion to approve the Payroll Check Register for September 30, 2024 for \$121,449.03 with gross pay wages of \$209,003.55 – Attachment 2.3
4. Motion to approve the Payroll Check Register for October 15, 2024 for \$126,607.59 with gross pay wages of \$216,558.29 – Attachment 2.4
5. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2024 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
6. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for October 2024 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
7. Motion to approve the Moonachie Board of Education Guide for Standard Operating Procedures and Internal Controls – Available for review at the Board Office.
8. Motion to approve 2024-2025 Budget/Election Calendar – Attachment 2.8
9. Motion to approve the submission of the Comprehensive Maintenance Plan Report for FY 23-24 Actual, FY 24-25 Budgeted, and FY 25-26 Planned, documenting required maintenance activities for a period of three years whereas all past and planned activities are reasonable to keep school facilities open and safe for use in compliance with New Jersey Department of Education requirements – Attachment 2.9
10. Motion to approve the Lerch, Vinci & Bliss, LLP engagement letter to audit the financial statements of the Moonachie Board of Education – Attachment 2.10
11. Motion to accept the Treasurer’s Report for month ending August 2024 – Attachment 2.11
12. Motion to accept the Report of Secretary to the Moonachie Board of Education for month ending August 2024 – Attachment 2.12
13. Motion to approve the Monthly Transfer Report and budgetary line-item transfers for month ending August 2024 – Attachment 2.13
14. Motion to approve the Contract for Nursing Services For Substitute Nurse between the Moonachie Board of Education and Starlight Homecare Agency for the 2024-2025 school year – Attachment 2.14
15. Motion to approve the submission of the amendment for the Elementary and Secondary Education Act (ESEA) carryover funds and accept the subsequent awarded funds for the 2024-2025 school year in the following amounts: Attachment 2.15

| | |
|-----------------|---------|
| Title IA | \$6,520 |
| Title IV Part A | \$1,988 |

16. Motion to approve the request for financial assistance of \$75.00 for a student to attend the 8th Grade Camp Bernie Field Trip.
17. Motion to approve check #1206 from the Milk & Lunch account for \$15,974.78 for September 2024 meals.
18. Motion to approve the sent/receive tuition agreement between the Moonachie Board of Education and the Wood-Ridge Board of Education for the 2024-2025 school year for \$1,470,832 calculated by \$16,714.00 per student for an estimated 87 full-time students and 2 shared-time students attending Wood-Ridge High School.
19. Motion to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and Bergen County Special Services Board of Education – Visions Emerson for the 2024-2025 school year – Attachment 2.19
20. Motion to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission Board of Education for the 2024-2025 school year – Attachment 2.20

3. Policy

Motion:

Seconded:

Action taken:

1. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance School Year 2024-2025–Attachment 3.1
2. Motion to approve the submission of the New Jersey Department of Education Performance Report to NJ Smart.
3. Motion to approve the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for School Year 2023-2024 – Attachment 3.3
4. Motion to approve the Moonachie Public School District Early Childhood Advisory Council Bylaws – Attachment 3.4
5. Motion to approve the Chronic Absenteeism Corrective Action Plan for the 2024/2025 School Year based on 2022-2023 school year data – Attachment 3.5

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to approve Randall Rueger as Custodian at an annual salary of \$48,000 prorated for the 2024–2025 school year, pending outcome of the Criminal History Background Screening.
2. Motion to approve the resignation of Laurel Lahullier as Teacher – Attachment 4.2
3. Motion to approve Jaclyn Kim as Teacher at MA+30/ Step 10 at an annual salary of \$82,515 prorated for the 2024–2025 school year, pending outcome of the Criminal History Background Screening.
4. Motion to approve the following employees as Substitute Teachers:
 Jeanne Corrado Caitlin Schiro Maria Palacios
 Chime Chodon Klevisa Loci Kathleen Kinsella
 Meagan Macalintal
5. Motion to appoint Dana Genatt as District Liasion to Law Enforcement for the 2024-2025 school year.
6. Motion to approve the following list of employees to provide home instruction at an hourly rate of \$52.64 for the 2024-2025 school year:
 Allison Stanisci Joan Boniello Allison Maccarrone
 Michael Lia Gabriella Minda Gianna Vitetta
7. Motion to approve the following staff members for After-School Programs for the 2024-2025 school year to be paid at an hourly rate of \$52.64:

| Position | Allotted Hours | Employee |
|------------------------------------|-----------------------|------------------------|
| RLC TV | 85 hours | Greg Keelen |
| Performing Arts/Drama | 70 hours | Greg Keelen |
| Yearbook | 70 hours | Linda Esposito/TBD |
| Student Council | 35 hours | Caitlin Henrickson |
| 8 th Grade Advisors (2) | 100 hours shared | Greg Keelen/Lisa Selle |

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the following workshops, field trips and facility requests:

| Destination | Date | Cost |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------|
| Bureau of Education & Research “Using AI Tools to Increase Social Studies Learning and Enhance Productivity – Grades 6-12 Online Seminar ~ Greg Keelen | November 6, 2024 | \$295.00 |
| Bureau of Education & Research “Strengthening Students; Social Studies Skills While Decreasing Grading Time Online Seminar ~ Greg Keelen | December 9, 2024 | \$295.00 |

| | | |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------|-------------------|
| Crisis Prevention and Intervention CPI Training ~ Allison Stanisci, Amanda Mulvaney, Michael Lia, Gabriela Ocasio | October 9 & 10, 2024 | \$623.96 |
| NJAEYC Annual Conference Professional Development Credits ~ Elizabeth Connelly | October 4, 2024 | No Cost |
| AOEU Winter 2025 NOW Conference ~Lee Ten Hoeve | January 31-February 3, 2025 | \$149.00 |
| 8 th Grade Philadelphia Trip – Greg Keelen, Lisa Selle, Donna Gallo | May 16, 2025 | Student Collected |
| Movie Night for Grades Pk – 5 ~PTO | November 15, 2024 5:30am - 8:00pm | No Cost |
| Breakfast with Santa ~PTO | December 7, 2024 10:00am - 2:00pm | No Cost |
| Holiday Shop ~PTO | Dec. 9, - 11, 2024 9:00am - 6:00pm | No Cost |

6. Facilities

Motion:

Seconded:

Action taken:

1. Motion to approve the Department of Health Sanitary Inspection Report – Attachment 6.1
2. Motion to approve the quote from CJ Vanderbeck to perform a Boiler Cleaning/ Annual Maintenance Service on 3 Laars hot water boilers for \$1,830.00 – Attachment 6.2
3. Motion to approve the 5 Year Water-Based Fire Protection Systems Inspection Report from Cintas Fire Protection – Attachment 6.3
4. Motion to approve the Fire Protection Service Report from Cintas Fire Protection – Attachment 6.4
5. Motion to award the masonry construction project bid – Attachment 6.5

WHEREAS, a recommendation was made by the Superintendent of Schools to the Moonachie Board of Education (“Board”) to seek a contract for construction services for a Project entitled Masonry Restoration at Robert L. Craig School (hereinafter “Project”); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on September 19, 2024 the Board received the following bids from potential bidders at 1:00 p.m. in accordance with N.J.S.A.18A:18A-1, et seq.;

| Bidder | Base | Alt. No 1 | Alt. No 2 | Total |
|---------------------------|-----------|-----------|-----------|-----------|
| Punjab Restoration, LLC | \$230,000 | \$40,000 | \$18,000 | \$288,000 |
| Hi Point Restoration Inc. | \$386,786 | \$22,500 | \$12,500 | \$421,786 |
| Hear Construction Inc. | \$410,000 | \$45,000 | \$11,000 | \$466,000 |
| Spartan Construction Inc | \$395,000 | \$100,000 | \$60,000 | \$555,000 |
| Cypreco Industries, Inc. | \$373,823 | \$123,963 | \$69,000 | \$566,786 |
| A1 Construction Service | \$530,000 | \$56,000 | \$76,000 | \$662,000 |
| GM Builders Group | \$565,875 | \$135,000 | \$145,000 | \$845,875 |
| Academy Construction Inc. | \$593,000 | \$175,000 | \$90,000 | \$858,000 |

WHEREAS, the apparent low bidder, Punjab Restoration LLC, has submitted a letter indicating that they made an error in the calculations of their bid and they now seek to withdraw same; and

WHEREAS, upon review of the bid submitted, the Board has determined that the bid submitted by Hi Point Restoration, Inc. contains material non-waivable defects; and

WHEREAS, upon review of the bid submitted by third lowest bidder Hear Construction, Inc., together with the bid specifications and N.J.S.A. 18A:18A-1 et seq., and in consultation with the Design Professionals for the Project, the Board has determined that the bid submitted by Hear Construction, Inc. is the lowest responsible bidder; and

NOW, THEREFORE BE IT RESOLVED, the Board hereby grants Punjab Restoration LLC's request to withdraw its bid; and

BE IT FURTHER RESOLVED, the Board hereby rejects the bid submitted by Hi Point Restoration Inc as unresponsive; and

BE IT FURTHER RESOLVED, the Board awards the Project to Hear Construction, Inc. at a total contract amount of \$466,000.

7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 9/1/24 – 9/30/24 - Attachment 9.1

2. Monthly Report of Attendance Officer for the month ending September 2024– Attachment 9.2

10. Discussion Items

11. Public Comments

12. Adjournment

Motion:

Seconded:

Action taken: