

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

March 11, 2025

Call to order by Board President      Meeting opened at \_\_\_\_\_

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of February 11, 2025, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

Motion:

Seconded:

Action taken:

1. School Ethics Commission Approved Personal Financial Disclosure Statements – Attachment 1.2
2. New Jersey Department of Education approval letter for the 2024-2025 Bilingual Program Waiver Request – Attachment 1.3

- Superintendent's Report

Motion:

Seconded:

Action taken:

- **Students of the Month**

<u>March</u>	<u>Grade</u>
Juan Barreto	MS Science
Aliyah Claros	MS ELA
Dayana Arias	MS Math
Dina Ali	ESL
Daniel Nesheiwat	5
Brianne Weinberg	4
Samuel Bolanos-Londono	4
Bradley Ramos	3
Matteo Mazier	2
Sophia Smith	1
Kloart Ljukovic	Kindergarten
Adriana De Dato	Pre-K

- **Submission of HIB Cases – March 2025**

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion:

Seconded:

Action taken:

1. SUBMISSION OF PRELIMINARY 2025-2026 BUDGET

WHEREAS, the preliminary 2025-26 school budget was approved for submission to the Executive County Superintendent by the Board of Education on March 11, 2025, and

WHEREAS, the Moonachie Board of Education authorized the submission of the 2025-2026 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

<u>Budget Totals:</u>	<u>2025-2026 Budget</u>	<u>Local Tax Levy</u>
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<b>Total General Fund</b>	\$	<b>13,618,501</b>		<b>10,235,253.00</b>
<b>Total Special Revenue Fund</b>	\$	<b>970,690</b>		<b>0.00</b>
<b>Total Debt Service Fund</b>	\$	<b>0.00</b>	\$	<b>0.00</b>
<b>Totals</b>	\$	<b>14,589,191</b>	\$	<b>10,235,253.00</b>

Be it resolved that the General Fund tax levy \$10,235,253.00 is approved to support the 2025-2026 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$140,000 from Maintenance Reserve into the preliminary 2025-2026 budget for required maintenance.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$1,000,000 from Capital Reserve into the preliminary 2025-2026 budget for repair to the sewer system, repair structural damage to the plumbing system, repair of hallway flooring, bathroom renovations and repair or replacement of older HVAC units of the Robert L. Craig School.

2. Motion that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2025-2026 school year as per N.J.A.C. 6A:23B-1.2 (b) not to exceed \$20,000. The maximum amount for the 2024-2025 school year was budgeted at \$15,000 and the amount spent as of March 11, 2025 for the 2024-2025 school year is \$14,305.00. The Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.
3. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for March 2025 for a total of \$737,679.78 – Attachment 2.3
4. Motion to approve the Payroll Check Register for February 13, 2025 for \$122,958.01 with gross wages of \$208,244.89 – Attachment 2.4
5. Motion to approve the Payroll Check Register for February 28, 2025 for \$115,985.56 with gross wages of \$200,212.63 – Attachment 2.5
6. Motion to approve the Check Register for the month of February 2025 for \$457,683.58 - Attachment 2.6
7. Motion to approve the submission of the Moonachie School District 2025-2026 Preschool Education Aid (PEA) Budget Planning Workbook and accept the subsequent funds of \$665,553 for 41 general education full-day preschool students for the 2025-2026 school year – Attachment 2.7
8. Motion to accept the donation of 16 SAT Kits from the Kids in Need Foundation partnered with Burger King Foundation. – Attachment 2.8
9. Motion to approve participation in the coordinated transportation between the Moonachie Public Schools and the Warren County Special Services

School District in consideration of pro-rated contract costs plus a 4.5% administrative fee – Attachment 2.9

10. Motion to approve the creation of the Dr. Jonathan Ponds Always Do Your Best Memorial Scholarship in the amount of \$500.00 sponsored by the Moonachie Board of Education for the most deserving graduating 8<sup>th</sup> grade student of the Class of 2025.

11. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for March 2025 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.

12. Motion to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for March 2025 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.

3. Policy

Motion:

Seconded:

Action taken:

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to approve the resignation due to retirement for Joan Boniello effective June 30, 2025 – Attachment 4.1

2. Motion to accept the termination of Employee #4454 for cause, effective March 31, 2025 – Attachment 4.2

3. Motion to approve Melanie Vocaturo for extra clerical hours for the Child Study Team at an hourly rate \$24.40 for the remainder of the 2024-2025 school year.

4. Motion to approve Yusra Ali as Substitute Teacher, pending outcome of the Criminal History Background Screening.

5. Motion to approve Joseph Scalzo as Substitute Teacher, pending outcome of the Criminal History Background Screening.

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the following workshops:

<b>Destination</b>	<b>Date</b>	<b>Cost</b>
Educational Policy and School Law Seminar ~Laurel Spadavecchia, James Knipper	June 6, 2025	\$0 Travel
School Alliance Cyber Liability Coverage	March 4	
NJ State School Nurse Association Spring Conference - Donna Gallo	March 28-29, 2025	\$199 plus travel
NJAHPERD Annual Convention – Forrestal Village, Princeton, NJ - Joseph Gingerelli	February 24-25, 2025	\$350 plus travel

## 6. Facilities

Motion:

Seconded:

Action taken:

Discussion of road paving project.

1. Motion to approve the Institute for Reading Development classroom rentals for the period of June 24, 2025 through July 23, 2025 at a charge of \$100 per day for 10 days for a total income to the district of \$1000.00 – Attachment 6.1
2. Motion to accept the School Alliance Insurance Fund Loss Control Survey – Attachment 6.2
3. Motion to approve the facility request from the Borough of Moonachie for the Summer Recreation Program 2025 – Attachment 6.3
4. Motion to approve the following facility requests:

<b>Event</b>	<b>Date</b>	<b>Time</b>	<b>Cost</b>
Moonachie/Wood-Ridge Little League Softball Practice in the Gym ~Wood-Ridge Borough	Saturdays Wednesdays /As scheduled	8:00am - 12:00pm 6:30pm - 9:00pm /As scheduled	No Cost
PTO Public Meeting in the cafeteria	4/2/2025	6:00pm - 8:00pm	No Cost
Easter Egg Hunt ~ PTO/Moonachie Borough	4/19/2025	10:30am–12:30pm	N/A
Mother’s Day Sale ~PTO	4/28/25 4/29/25 4/30/25	6:00pm - 8:00pm 9:00am - 6:00 pm 9:00am - 3:00 pm	No Cost
Father’s Day Sale ~PTO	5/27/25 5/28/25 5/29/25	6:00pm - 8:00pm 9:00am - 3:00 pm 9:00am - 8:00 pm	No Cost

## 7. Old Business

Motion:

Seconded:

Action taken:

8. New Business

Motion:

Seconded:

Action taken:

9. Information Items

1. Average monthly attendance from 2/1/25 – 2/28/25 – Attachment 9.1
2. Monthly report of attendance officer for the month ending February 2025– Attachment 9.2

10. Discussion Items

11. Public Comments

12. Adjournment

Motion:

Seconded:

Action taken: