

# Substitutes Needed

## Becoming a Moonachie BOE Substitute

To become a substitute for the Moonachie School District, candidates must possess either a valid New Jersey Teaching Certificate or a valid New Jersey Substitute Certificate. If you do not possess a valid Substitute Certificate, the Moonachie School District will process applications for candidates who reside in Moonachie and have at least 60 college credits. All candidates who reside outside this area must be processed by their respective District.

If you already have a valid NJ Teacher Certificate or a valid New Jersey Substitute Certificate, please send the following information to Mr. James Knipper, 20 West Park Street, Moonachie, NJ 07074.

- \* Cover Letter
- \* Resume
- \* Copy of either your NJ Teaching Certificate or your NJ Substitute Certificate
- \* Copy of NJ State Department of Ed. fingerprint approval letter (*if already completed*)