

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Media Center
May 28, 2019

Call to order by Board President Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Edmond Monti
Charles Pallas
James Campbell

Members Absent: Matthew Vaccaro

Also Present: Dr. Jonathan Ponds, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
James Knipper, Director of Curriculum
Kathleen Nestor Esq., Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

• Resolved to move to Executive Session

In accordance with the provisions of the Open Public Meetings Act, the Moonachie Board of Education shall conduct a closed executive session pursuant to the exception(s) prescribed by N.J.S.A. 10:4-12 for the purpose of discussing: Personnel for the 2019-2020 school year. It is anticipated that the length of time of this executive session will be 30 minutes.

Motion: Edmond Monti

Seconded: Charles Pallas

Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Acceptance of Minutes of May 14, 2019, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Edmond Monti
 Seconded: James Campbell
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- PRESENTATION – New Jersey School Performance Summary Report – Attachment 1.2

Mr. James Knipper presented the student performance data to the public followed by a question and answer session.

- Acceptance of Correspondence None.

Motion:
 Seconded:
 Action taken:

- Superintendent’s Report

Motion: James Campbell
 Seconded: Charles Pallas
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

- Students of the Month

<u>April</u>	<u>Grade</u>
Annabella Puente	Pre-K
Gurvinder Ghotra	4
Kristina Kalda	6

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas
 Seconded: Edmond Monti
 Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for May 2019 for a total of \$111,064.14 –Attachment 2.1

2. Resolved to approve the Check Register for the month of May 2019 for \$338,059.33 - Attachment 2.2
3. Resolved to approve the Payroll Check Register for May 31, 2019 for \$96,017.37 – Attachment 2.3
4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for May 2019 that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary of May 2019 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
6. Resolved to approve the budgetary line-item transfers for April 2019 – Attachment 2.6
7. Resolved to accept the Treasurer’s Report for month ending April 2019 – Attachment 2.7
8. Resolved to accept the Report of Secretary to the Moonachie Board of Education for month ending April 2019 – Attachment 2.8
9. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and South Bergen Jointure Commission effective January 22, 2019 – June 26, 2019 – Attachment 2.9
10. Resolved to approve Genesis Educational Services Student Information System ASP Services renewal for the 2019 - 2020 school year – Attachment 2.10
11. Resolved to set tuition and Related Services for the 2019-2020 school year as follows: Attachment 2.11

Regular Education Student Tuition

PreK/K	\$16,335
Grades 1-5	\$17,115
Grades 6-8	\$15,258

Special Education Student Tuition

Full Day – Pre-K Dis.	\$30,708
ESY	\$ 1,700
LLD	\$20,557
MD	\$23,806
Related Services	\$77.94 /session

12. Resolved to approve the Special Education Extended School Year Tuition Contracts between the Moonachie Board of Education and South Bergen Jointure Commission effective July 8 – July 31, 2019 – Attachment 2.12
13. Resolved to approve Realtime Information Technology, Inc. Special Education Management/ IEP Writer renewal for the 2019-2020 school year – Attachment 2.13
14. Resolved to approve Strauss Esmay Associates, LLP Policy Alert and Support System renewal for the 2019-2020 school year – Attachment 2.14
15. Resolved to approve the Special Education Tuition Contract between the Moonachie Board of Education and Windsor Learning Center for the 2019-2020 school year – Attachment 2.15
16. Resolved to approve check #1128 to Genesis Educational Services in the amount of \$350.00 from the Milk and Lunch account for the CCP cafeteria interface export for the 2019-2020 school year.
17. Resolved to approve the Certification of Implementation of Corrective Action Plan certifying that all corrective actions listed on the district's Corrective Action Plan for the fiscal year ending 2017-2018 have been fully implemented – Attachment 2.17
18. Resolved to approve the transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excel current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

WHEREAS, the Moonachie Board of Education wishes to deposit a portion of anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Moonachie Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moonachie Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

3. Policy

Motion: Edmond Monti

Seconded: James Campbell

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Motion to approve Policy Number 6620.01: Policy & Procedure for the Use of Store House Accounts – Attachment 3.1

4. Personnel

Motion: Charles Pallas

Seconded: Edmond Monti

Action taken: 4 Ayes. 1 Absent. Motion Approved.

1. Resolved that the Moonachie Board of Education reappoint Laurel Spadavecchia as Business Administrator/Board Secretary for the 2019-2020 school year – Attachment 4.1
2. Resolved to reappoint the following Full-Time Secretarial Staff for the 2019-2020 school year – Attachment 4.2
3. Resolved to reappoint the following Business Office Administrative Staff for the 2019-2020 school year – Attachment 4.3
4. Resolved to reappoint the following Custodians for the 2019-2020 school year – Attachment 4.4
5. Resolved to reappoint the following Classroom Aides for the 2019-2020 school year – Attachment 4.5
6. Resolved to reappoint the following School Aides for the 2019-2020 school year – Attachment 4.6
7. Resolved to reappoint Ernest Turner as Treasurer of School Monies for the 2019-2020 school year at the annual fee of \$6500.00.
8. Resolved to approve the following list of Substitute Teachers for the 2019-2020 school year at a per diem rate of \$100.00 – Attachment 4.8
9. Resolved to reappoint Lucrezia Maurin as Attendance Officer/ Food Service Director for the 2019-2020 school year – Attachment 4.9
10. Resolved to approve the Car Allowance Agreement between the Moonachie Board of Education and Lucrezia Maurin, courier for the Robert L. Craig School for the 2019-2020 school year – Attachment 4.10

11. Resolved to approve the following staff to work in the Summer Tutoring Program (June 24-July 25, 2019 Mondays – Wednesdays and Fridays 8:00 a.m. – 1:00 p.m.; off July 4th) 19 days total – Attachment 4.11
12. Resolved to approve the following staff to work in the Extended School Year Program (June 24-July 25, 2019 Mondays–Thursdays 8:15 a.m.–12:15 p.m.; off July 4th) 19 days total – Attachment 4.12
13. Resolved to approve Samantha Costanzo as Substitute Teacher pending results of the Criminal History Background Screening.

5. Curriculum None.

Motion:

Seconded:

Action taken:

6. Facilities

Mrs. Laurel Spadavecchia discussed the meeting held between herself and Dr. Ponds along with a project management team from the NJ Department of Environmental Protection, AECOM design, Moonachie DPW, and Louis Berger U.S. Inc., to discuss allowing access to the school fields to conduct environmental testing for the National Disaster Resiliency grant piloting Moonachie, South Hackensack, Teterboro, Carlstadt and Little Ferry. The Board is requesting a presentation from NJDEP at the next board meeting.

Motion:

Seconded:

Action taken:

7. Old Business None.

Motion:

Seconded:

Action taken:

8. New Business

Mrs. Laurel Spadavecchia discussed how the increased cost to school meals from Pomptonian Food Services will impact the Moonachie School District. Also discussed was the cost of school meals in neighboring towns. It is her recommendation that the cost of school meals in the Moonachie School District remain the same as last year, while continuing to monitor the impact to the district budget.

Motion:

Seconded:

Action taken:

9. Information Items

Mr. Monti announced that the Wood-Ridge graduation awards will be presented on June 6 and he will be attending.

10. Discussion Items

11. Public Comments

Mr. Anthony Cirillo of 12 Bruno Street congratulated the school for the increase in student scores and for a well-done presentation.

Open: 7:20 p.m.

Closed: 7:22 p.m.

12. Adjournment at 7:23 p.m.

Motion: James Campbell

Second: Charles Pallas

Action Taken: 4 Ayes. 1 Absent. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

Laurel Spadavecchia

Board Administrator/Board Secretary