

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School
Cafeteria
January 30, 2024

Call to order by Board President

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro
Edmond Monti
Matthew Vaccaro
Candace Tarabocchia
Radley Macalintal

Members Absent: None

Also Present: James Knipper, Superintendent/Principal
Laurel Spadavecchia, Business Administrator/Board Secretary
Dennis McKeever, Board Attorney

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of January 2, 2024 closed session and regular session, Reorganization Minutes and Superintendent Report Minutes – Attachment 1.1
Motion: Matthew Vaccaro
Seconded: Radley Macalintal
Action taken: 5 Ayes. Motion Approved.
- Acceptance of Correspondence
1. NJ Department of Education Acceptance Letter for Revised Uniform State Memorandum of Agreement 2023 – 1.2
Motion: Edmond Monti
Seconded: Matthew Vaccaro
Action taken: 5 Ayes. Motion Approved.

- Superintendent’s Report

Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Motion Approved.

Mr. Knipper announced the retirement of Susan Lacey and thanked her for her almost two decades of service. He stated that Mrs. Spadavecchia is almost complete on the annual school audit and is currently working on the 2024-2025 budget. He also announced to parents that it is the season for inclement weather and he does his best to notify parents of any school closures or delays as far in advance as possible, but sometimes the timing of the weather leads to an early morning notification.

Ms. Genatt then announced the Students of the Month. Mr. David Vaccaro congratulated the students for their accomplishments and thanked the parents for their involvement in their child’s success.

- **Students of the Month**

<u>January</u>	<u>Grade</u>
Ashira Sanyal-Evans	Grade Pre-K
Lucas Haddad	Grade Kindergarten
Milana Brattoli	Grade 1
Noah Kaba	Grade 2
Kaitlynn De Leon	Grade 3
Aidan Acevedo	Grade 4
Amber Collado	Grade 5
Yara Abbas	MS Science
Anjolie Lena	MS ELA
Ambar Avila	MS Math
Alejandra Aguilar Erazo	Art

- **Submission of HIB Cases – January 2023**

<u>Investigations</u>	<u>Confirmed Cases</u>
0	0

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Matthew Vaccaro

Seconded: Candace Tarabocchia

Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work done and performed for January 2024 for a total of \$421,322.00 – Attachment 2.1
2. Resolved to approve the Check Register for the month of December 2023 for \$387,968.41 – Attachment 2.2
3. Resolved to approve the Payroll Check Register for January 15, 2024 for \$113,714.01 with gross pay wages of \$199,374.98 – Attachment 2.3
4. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/ Board Secretary for January 2024 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for January 2024 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year.
6. Resolved to approve check #1196 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$14,562.20 from the Milk and Lunch account for December 2023 meals.
7. Resolved to approve participation in the coordinated transportation between the Moonachie Public Schools and the Warren County Special Services School District in consideration of pro-rated contract costs plus a 4.5% administrative fee – Attachment 2.7
8. Resolved to continue to participate as a member in the Educational Data Services Commission of New Jersey for cooperative purchasing for the 2023-2024 school year.
9. Resolved to approve the Treasurer's Report for month ending December 2023 – Attachment 2.9
10. Resolved to approve the Report of Secretary to the Moonachie Board of Education and Monthly Transfer Report for the month ending December 2023 – Attachment 2.10
11. Resolved to approve the auditing firm of Lerch, Vinci & Bliss, LLP to prepare the School District Audit, and to perform other duties as directed for the fiscal year ending June 30, 2024 at standard billing rates – Attachment 2.11
12. Resolved to approve the submission of the Certification of School District Superintendent or Business Administrator in Support of Receipt of FY2024 Funding for Emergent and Capital Maintenance Needs Grant Program and accept the subsequent funds of \$8,204.00 – Attachment 2.12

13. Resolved to approve the Special Education Tuition Contract Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the remainder of the 2023-2024 school year, effective February 5, 2024 – Attachment 2.13
14. Resolved to approve check #1368 from the Payroll Agency Account for \$7,030.89 to the State of New Jersey Department of the Treasury for the pension back payment deduction relief of Frank Barber to be mailed upon receipt of payment to the Moonachie Board of Education from Frank Barber.

3. Policy

Motion: Matthew Vaccaro
Seconded: Candace Tarabocchia
Action taken: 5 Ayes. Motion Approved.

1. Resolved to accept the 2023-2024 Incidents Report on Violence, Vandalism, Substances, Weapons, and HIB Confirmed for Report Period 1: September 1-December 31, 2023 – Attachment 3.1

4. Personnel

Motion: Matthew Vaccaro
Seconded: Edmond Monti
Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the resignation of employee #4285 as Teacher effective August 31, 2024 – Attachment 4.1
2. Resolved to approve Jacqueline Martinez as Substitute Teacher for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
3. Resolved to approve Grace Yun as Substitute Teacher for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
4. Resolved to approve Ameera Aboudali as Substitute Teacher for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
5. Resolved to approve Chime Chodon as Substitute Teacher for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
6. Resolved to approve Sandra Degirolamo as Teacher Assistant/ Instructional Interventionist for an annual salary of \$30,000 prorated for the remainder of the 2023-2024 school year, pending outcome of the Criminal History Background Screening.
7. Resolved to approve Fernanda Carmo as Part-Time Aide for the 2023-2024 school year, at an hourly rate of \$16.00, pending outcome of the Criminal History Background Screening.
8. Resolved to approve Donna Paredes as Substitute Teacher for the 2023-2024 school year, pending outcome of the Criminal History Background Screening.

9. Resolved to approve the resignation of Susan Lacey as Secretary effective February 29, 2024 – Attachment 4.9
10. Resolved to approve Melinda Harrell as Part-Time Aide for the 2023-2024 school year, at an hourly rate of \$16.00, pending outcome of the Criminal History Background Screening.

5. Curriculum

Motion: Candace Tarabocchia
 Seconded: Edmond Monti
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the 2024-2025 Moonachie Board of Education Holiday Calendar – Attachment 5.1
2. Resolved to approve the following field trips/workshops:

Destination	Date	Cost
NJ State School Nursing Association Spring Conference – Donna Gallo	March 15-16, 2024	\$249 plus travel
8 th Grade Philadelphia Trip – Greg Keelen, Lisa Selle, Donna Gallo	May 17, 2024	Student Collected

6. Facilities

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 5 Ayes. Motion Approved.

1. Resolved to approve the Karl Environmental Group & Associates EPA AHERA Three Year Reinspection Report – Attachment 6.1

7. Old Business None.

Motion:
 Seconded:
 Action taken:

8. New Business None.

Motion:
 Seconded:
 Action taken:

9. Information Items

Mr. Knipper announced that the Borough of Moonachie passed an ordinance that there will be no parking on Park Street during school hours in order to alleviate school associated traffic concerns.

10. Discussion Items None.

11. Public Comments None.
 Open: 7:02 p.m.
 Closed: 7:03 p.m.

12. Adjournment 7:04 p.m.
 Motion: Edmond Monti
 Seconded: Candace Tarabocchia
 Action taken: 5 Ayes. Motion Approved.

Respectfully submitted,

Laurel Spadavecchia

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