

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

AGENDA FOR REGULAR MEETING

Robert L. Craig School
Cafeteria
May 7, 2024

Call to order by Board President Meeting opened at _____

Roll Call

Members Present:

Members Absent:

Also Present:

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

- Acceptance of Minutes of April 23, 2024, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion:

Seconded:

Action taken:

- Acceptance of Correspondence

Motion:

Seconded:

Action taken:

- Superintendent's Report

Motion:

Seconded:

Action taken:

- PRESENTATION – Public Hearing 2024-2025 School Budget
Laurel Spadavecchia, Business Administrator

- **Public Comments - (Agenda Items Only)**

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. **Finance**

Motion:

Seconded:

Action taken:

1. **SUBMISSION OF FINAL 2024-2025 BUDGET**

WHEREAS, the preliminary 2024-25 school budget was approved for submission to the Executive County Superintendent by the Board of Education on March 12, 2024, and

WHEREAS, the Moonachie Board of Education authorized the submission of the 2024-2025 Preliminary School Budget to the Bergen County Executive Superintendent of Schools with the following Fund Allocations and requested waivers:

<u>Budget Totals:</u>	<u>2024-2025 Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 13,537,214	10,034,562.00
Total Special Revenue Fund	\$ 959,899	0.00
Total Debt Service Fund	\$ 0.00	\$ 0.00
Totals	\$ 14,497,113	\$ 10,034,562.00

Be it resolved that the General Fund tax levy \$10,034,562.00 is approved to support the 2024-2025 school year budget.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$160,000 from Maintenance Reserve into the preliminary 2024-2025 budget for required maintenance.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of \$1,300,000 from Capital Reserve into the preliminary 2024-2025 budget for repair to the exterior building façade, repair to the sewer system, repair structural damage to the plumbing system, repair of hallway flooring, and repair or replacement of older HVAC units of the Robert L. Craig School.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the use of the Enrollment Adjustment in the amount of \$21,558 for use in the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the use of the Healthcare Adjustment in the amount of \$32,680 for use in the 2024-2025 school year.

BE IT FURTHER RESOLVED that the Moonachie Board of Education authorize the inclusion of Use of Banked Cap in the amount of \$84,784. In accordance with the N.J.A.C. 6A:23A-10.3 (b), the district has fully exhausted all eligible statutory spending authority. The adjustment will be used to accommodate increasing enrollment in the general education, special education and preschool education population and the subsequent associated costs. The Moonachie Board of Education will complete this by the end of the 2024-2025 budget year and acknowledges that it cannot be deferred or incrementally completed over a larger period of time.

2. Motion that the Moonachie Board of Education establish the school district travel maximum expenditure amount for the 2024-2025 school year as per N.J.A.C. 6A:23B-1.2 (b) not to exceed \$15,000. The maximum amount for the 2023-2024 school year was budgeted at \$15,000 and the amount spent as of March 12, 2024 for the 2023-2024 school year is \$7,797.10. The Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.
3. Motion to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for April 2024 for a total of \$207,560.94—Attachment 2.3
4. Motion to approve the Check Register for the month of April 2024 for \$467,048.99 - Attachment 2.4
5. Motion to approve the Payroll Check Register for April 30, 2024 for \$112,867.08 with gross pay wages of \$195,581.80 – Attachment 2.5
6. Motion to approve the School Tax Levy Payment Schedule for the 2024-2025 school year – Attachment 2.6
7. Motion to approve the Shared Services Agreement for Technology Support Services between the Moonachie Board of Education and Bergen County Technical Schools Board of Education for the 2024-2025 school year – Attachment 2.7
8. Motion to approve the Breakfast and Lunch Program Meal Prices for the 2024-2025 School Year as follows:

<u>Program</u>	<u>Cost to District</u>	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$3.08	\$3.00	\$.30
Lunch	\$4.78	\$4.50	\$.40
Milk	\$.35	\$.35	----

3. Policy

Motion:

Seconded:

Action taken:

4. Personnel

Motion:

Seconded:

Action taken:

1. Motion to reappoint the following non-tenured professional staff for the 2024-2025 school year – Attachment 4.1
2. Motion to approve Dana Genatt as Director of Curriculum and Instruction for the 2024-2025 school year – Attachment 4.2
3. Motion to approve Dana Genatt as Homeless Liaison for the 2024-2025 school year.
4. Motion to reappoint Ernest Turner as Treasurer of School Monies for the 2024-2025 school year at an annual fee of \$6,500.00.
5. Motion to change Kimberly Schmidt from Part-Time Music Teacher to Full-Time Music Teacher at step BA/10 for an annual salary of \$69,065 for the 2024-2025 school year.
6. Motion to approve the resignation of Stefano Cirillo as Head Custodian effective August 31, 2024 – Attachment 4.6

5. Curriculum

Motion:

Seconded:

Action taken:

1. Motion to approve the Moonachie School District Preschool Intervention & Referral Team (PIRT) Handbook – Attachment 5.1
2. Motion to approve the following field trips/workshops:

Destination	Date	Cost
Wood-Ridge High School Orientation ~ Greg Keelen	6/14/24 11:30am–2:30 pm	Bus: \$400 Teacher coverage: \$200
PTO Father’s Day Sale ~ PTO Members	June 3-5, 2024 During school hours and 6/4/24 3pm-6pm	No Cost
Teterboro Airport - Drama Club ~Greg Keelen	May 7, 2024	Bus will be provided by the Borough of Moonachie

6. Facilities
Motion:
Seconded:
Action taken:
Discussion of the repair or replacement of an HVAC unit
 1. Motion to approve the Department of Health Services Sanitary Inspection Report – Attachment 6.1

7. Old Business
Motion:
Seconded:
Action taken:

8. New Business
Motion:
Seconded:
Action taken:

9. Information Items
 1. Average Monthly Attendance from 4/1/24 – 4/31/24 – Attachment 9.1
 2. Monthly Report of Attendance officer for the month of April 2024 – Attachment 9.2

10. Discussion Items

11. Public Comments

12. Adjournment
Motion:
Seconded:
Action taken: